



Instructions to Establish SmartHub Login and Register Member Via Smart Phone

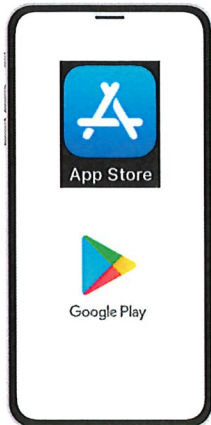
1. On your mobile device open your app store application (Google Play (Android) Apple Apps Store (Iphone)).
2. Search for SmartHub and look for the SmartHub icon. Follow the instructions to install app on your device.
3. Once the app installs tap the SmartHub icon to open.
4. After SmartHub opens to the initial launch screen, tap the appropriate button to search by **Name**.
5. Search for Shelby Energy Cooperative and click on our name.
6. Tap the **Confirm** button to make your choice .
7. From the SmartHub login screen, look for the link that says, **Don't have an account? Register now.**
8. Fill out the registration form completely and tap the **Continue** button.
9. On the security check screen, answer all of the questions and tap the **Register** button again.
10. After you click the **Registration** button, you will receive a notification about an email that was sent to you.
11. Open the email and click **Verify Account** link.
12. The next step will ask you to set your new password on your account. Type your new password un twice and tap **Submit**.

13. Return to the app login screen and login for the first time using your email address and new password.
14. If you want to activate Paperless Billing, move the **Activate Paperless Billing** slider to the right and tap **Save**.
15. You will be asked to visit the notifications section under Settings to manage how you wish to receive notifications from us.
16. You should be successfully installed at this point.



How To Download the SmartHub App and Register Account (Mobile)

STEP
1



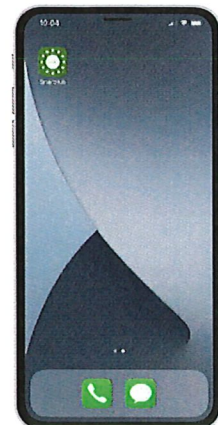
On your mobile device open your app store application.

STEP
2



Search for **SmartHub** and look for the SmartHub icon. Follow the instructions to install the app on your device.

STEP
3



Once the app installs, tap the SmartHub icon on your device to open the app.

STEP
4



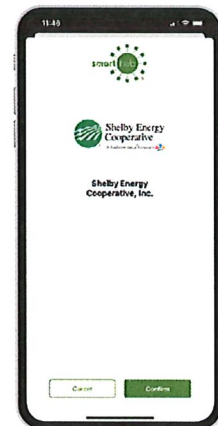
After SmartHub opens to the initial launch screen, tap the appropriate button to search by **Name**.

STEP
5



Search for Shelby Energy and click on our name in the search results list.

STEP
6



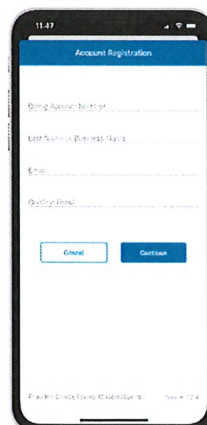
Tap the **Confirm** button to confirm your choice.

STEP
7



From the SmartHub login screen, look for the link that says **Don't have an account? Register now**.

STEP
8



Fill out the registration form completely and tap the **Continue** button.

STEP
9



On the security check screen, answer all of the security questions and tap the **Register** button again.



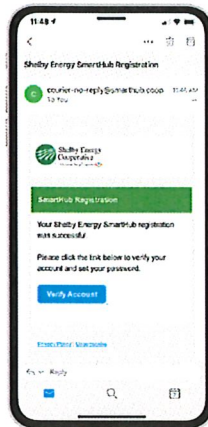
How To Download the SmartHub App and Register Account (Mobile)

STEP
10



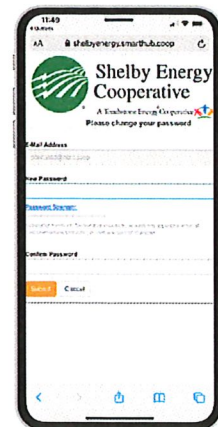
After you click the **Registration** button, you will receive a notification about an email that was sent to you.

STEP
11



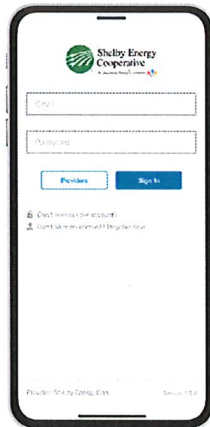
Open the email and click on the **Verify Account** link.

STEP
12



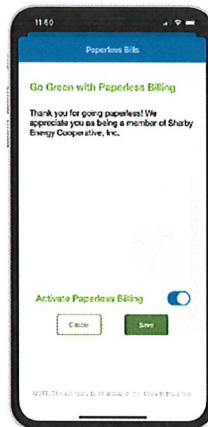
The next step will ask you to set your new password on your account. Type your new password in twice and tap **Submit**.

STEP
13



Jump back to the app login screen and login for the first time using your email address and new password.

STEP
14



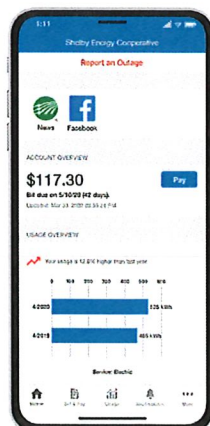
If you would like to activate Paperless Billing move the **Activate Paperless Billing** slider to the right and tap **Save**.

STEP
15



You'll be asked to visit the notifications section under Settings to manage how you wish to receive notifications from us.

STEP
16



Congratulations! You have successfully installed the app and registered your SmartHub account!